

**MINUTES
REGULAR MEETING
UTILITY SERVICE BOARD
JANUARY 19, 2016**

The Regular Meeting of the Utility Service Board of the City of Jasper, Indiana, was held in the Council Chambers of City Hall in Jasper at 7:00 PM on Tuesday, January 19, 2016.

The meeting was called to order by Chairman Rick Stradtner.

UPON CALL OF THE ROLL, THE FOLLOWING WERE PRESENT:

Rick Stradtner – Chairman
Roger Seng – Secretary
Alex Emmons – Wastewater Commissioner
Wayne Schuetter – Electric Commissioner
Keith Masterson – Gas Commissioner
Derek Smith - New Board Member
Michael Kern- New Board Member

ALSO PRESENT:

Bud Hauersperger – General Manager
Jerry Schitter – Electric Distribution Manager
Ernie Hinkle – Gas & Water Manager
Ed Hollinden – Wastewater Manager
Ashley Kiefer – Office Manager

ABSENT:

Renee Kabrick – City Attorney (Arrived @ 7:02PM)

PLEDGE OF ALLEGIANCE (DVD-00:51)

Chairman Rick Stradtner led the Pledge of Allegiance.

NEW BOARD MEMBER WELCOME (DVD-01:11)

Chairman Stradtner introduced and welcomed new Board members Derek Smith and Michael Kern. Derek is a CPA and Director for Edgewater Tax Group. Michael is the Senior VP of Commercial Banking for German American Bank.

APPROVAL OF APPOINTMENTS BY MAYOR FOR DEPARTMENT HEADS (DVD-02:04)

Mayor Seitz asked the Board to approve the Mayoral Appointments of Bud Hauersperger as General Manager of Utilities, Jerry Schitter as Electric Distribution Manager, Ed Hollinden as Wastewater Manager, and Ernie Hinkle as Gas and Water Manager.

Wayne Schuetter made a motion to approve the Mayoral Appointments of Department Heads as follows; Bud Hauersperger as General Manager of Utilities, Jerry Schitter as Electric Distribution Manager, Ed Hollinden as Wastewater Manager, and Ernie Hinkle as Gas and Water Manager. Keith Masterson seconded the motion. Motion approved, 7-0.

Mayor Seitz thanked new Board members Derek Smith and Michael Kern for accepting their new roles as Utility Service Board members for the upcoming year.

APPROVAL OF APPOINTMENTS FOR COUNCIL MEMBERS TO UTILITY SUB-COMMITTEES (DVD-03:42)

Mayor Seitz asked the Board to approve the appointments for Council members to the Utility Sub-committees. Appointments for Utility Sub-committees are as follows; Earl Schmitt for Electric, Kevin Manley for Water, Greg Schnarr for Wastewater, and Dave Hurst for Gas.

Wayne Schuetter made a motion to approve the appointments for Council members to the Utility Sub-committees. Alex Emmons seconded the motion. Motion approved, 7-0.

REORGANIZATION OF THE UTILITY SERVICE BOARD FOR 2016 & APPOINT COMMISSIONERS & COMMITTEES FOR 2016 (DVD-05:47)

Chairman Rick Stradtner stated that it is time for election of officers and Utility Commissioners and he opened nominations.

Alex Emmons made a motion to nominate Rick Stradtner for Chairman, Keith Masterson for Vice Chairman, and Derek Smith for Secretary.

Emmons also nominated to keep himself as Wastewater Commissioner, Wayne Schuetter as Electric Commissioner, Roger Seng as Water Commissioner, and Michael Kern as Gas Commissioner.

Wayne Schuetter seconded the motion.

Motion approved, 7-0.

Chairman Stradtner stated that the Committee Assignments will remain the same as 2015 based on the Commissioners.

QUOTE OPENING: 3/4 TON TRUCK WITH SERVICE BODY – ELEC. DISTRIBUTION (DVD-12:30)

Hauersperger opened the quotes and read them aloud as follows:

1. Sternberg Automotive	\$46,459.00
Jasper, IN	- 1,500.00 (trade-in)
	\$44,959.00

2. Bob Luegers GMC Jasper, IN	\$47,805.00 - 3,000.00 (trade-in) \$44,805.00
3. Ruxer Ford, Lincoln, Mercury Jasper, IN	\$46,713.75 - 1,500.00 (trade-in) \$45,213.75

All the quotes included a Non-Collusion Affidavit, an Indiana Legal Employment Declaration, and a Nepotism Policy Affirmation. The quote from Sternberg Automotive also included an Affidavit Regarding Non-responsibility, but the quotes from Bob Luegers and Ruxer Ford, Lincoln, Mercury did not. This form will have to be obtained from both companies.

Jerry Schitter asked for permission from the Board to purchase the ¾ ton truck from Bob Luegers for the low quote amount of \$44,805, pending all specifications being met and forms received.

Alex Emmons made a motion to give Schitter permission to purchase the ¾ ton truck from Bob Luegers for the low quote amount of \$44,805, pending all specifications being met and forms received. Wayne Schuetter seconded the motion. Motion approved, 7-0.

APPROVAL OF MINUTES (DVD-20:20)

Chairman Rick Stradtner presented the minutes of the December 21, 2015 Regular Meeting and there being no corrections or amendments, asked for a motion to approve the minutes. Wayne Schuetter made a motion to approve the minutes of the meeting as presented. Michael Kern seconded the motion. Motion approved, 7-0.

POWER PLANT WALK-THRU TOMORROW, JANUARY 20TH (DVD-21:03)

Bud Hauersperger informed the Board that a mandatory walk-thru is scheduled at the Power Plant tomorrow at 10:00AM for any vendors interested in responding to the Request for Proposals (RFP's). Proposals need to be submitted by February 23, 2016. At that time a Committee meeting will be scheduled to review the proposals.

Wayne Schuetter made a motion to give Hauersperger permission to schedule a second walk-thru date for the Power Plant, if needed, due to inclement weather. Roger Seng seconded the motion. Motion approved, 7-0.

ELECTRIC PLANNING COMMITTEE REPORT (DVD-25:09)

Wayne Schuetter, Chairman of the Electric Planning Committee, stated the committee did not meet during the past month.

GAS PLANNING COMMITTEE REPORT (DVD-25:23)

Keith Masterson, Chairman of the Gas Planning Committee, stated the Committee did not meet during the past month.

WATER PLANNING COMMITTEE REPORT (DVD-25:30)

Bud Hauersperger, General Manager of Utilities, stated the Committee did not meet during the past month.

WASTEWATER PLANNING COMMITTEE REPORT (DVD-26:09)

Alex Emmons, Chairman of the Wastewater Planning Committee, stated the Committee did not meet during the past month.

REMINDER ON NEXT REGULAR MEETING DATE (DVD-26:16)

Ashley Kiefer reminded the Board that next month's Utility Service Board meeting will be held on Tuesday February 16th, due to President's Day Holiday on Monday February 15th.

APPROVAL OF CHANGE ORDER #2- BEAVER LAKE SPILLWAY MODIFICATION PROJECT (DVD-26:40)

Bud Hauersperger informed the Board regarding a change order for the Beaver Lake Spillway Modification project. Hauersperger stated that this is the second change order for this project and it is in the amount of a credit for \$2,720. Hauersperger said that a sink hole was identified by Christopher Burke Engineering at the base of the dam. They recommended filling the sink hole with 5 cubic yards of fill and only 1 cubic yard of fill was required; therefore a credit for the change order was issued. Attorney Kabrick stated that the Board does not need to approve a credit for a change order.

FINANCE COMMITTEE REPORT & PRESENTATION OF CLAIM DOCKET (DVD-)

Roger Seng reported that the Finance Committee had met and reviewed the claims on the Claim Docket.

The Finance Committee recommended approval of the claims as presented.

Keith Masterson made a motion to approve the claims as presented. Wayne Schuetter seconded the motion. Motion approved, 7-0.

There being no further business to come before the Board, the meeting was adjourned at 7:30PM upon motion by Alex Emmons and second by Wayne Schuetter. Motion approved, 7-0.

The minutes were hereby approved_____ with ____X____without corrections this 16th day of February, 2016.

Attest: _____
Secretary Chairman